



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

| | | |
|--|------------------------------------|---|
| 1.Name of the Institution | | Alhaz Sunai Bibi Choudhury College |
| • Name of the Head of the institution | Nassima Akhtara | |
| • Designation | Principal I/C | |
| • Does the institution function from its own campus? | Yes | |
| • Phone no./Alternate phone no. | 9678820136 | |
| • Mobile No: | 9678820136 | |
| • Registered e-mail | asbccollege97@gmail.com | |
| • Alternate e-mail | nassimaakhtara.na@gmail.com | |
| • Address | Udali Bazar, Lanka, Hojai | |
| • City/Town | Lanka | |
| • State/UT | Assam | |
| • Pin Code | 782446 | |
| 2.Institutional status | | |
| • Affiliated / Constitution Colleges | Gauhati University | |
| • Type of Institution | Co-education | |
| • Location | Rural | |

| | | | | | |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Financial Status | UGC 2f and 12(B) | | | | |
| • Name of the Affiliating University | Gauhati University | | | | |
| • Name of the IQAC Coordinator | Sahab Uddin Laskar | | | | |
| • Phone No. | 6003720480 | | | | |
| • Alternate phone No. | 7002591218 | | | | |
| • Mobile | 8638653978 | | | | |
| • IQAC e-mail address | iqacasbcc@gmail.com | | | | |
| • Alternate e-mail address | shabhuddin236@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | NIL | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://asbcc.ac.in/iiga/ | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B | 2.31 | 2024 | 05/04/2024 | 05/04/2029 |
| 6.Date of Establishment of IQAC | | | 10/04/2015 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| nil | nil | nil | nil | nil | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |

| | | |
|---|---------------------------|--|
| 9.No. of IQAC meetings held during the year | 5 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | View File | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| <ul style="list-style-type: none"> Authority announce an academic meeting to offer incentives rupees 1500/2000 for each publication and UGC Care listed and SCOPUS/ Web of science publications, different FDP Programmes and Refresher Courses to faculty members to increase Research Activity of the College. Moreover workshop, seminars etc are held to encourage the teachers to pursue/research activity. | | |
| <ul style="list-style-type: none"> The Institution already have two best practices, apart from this IQAC directed the concerned departments to take initiatives in the departmental best practices like Assamese Classic Geet/ Songs/ Dances in Assamese tradition headed by the department of Assamese. To develop communication skills of the learners the department of English adopted Spoken English at nearby Schools. | | |
| <ul style="list-style-type: none"> One new MoU is signed with the Municipal Board, Lanka, Hojai ,Assam. this MoU is intended for collecting solid waste from the College. | | |
| <ul style="list-style-type: none"> Necessary initiatives are taken for implementation of NEP-2020 regarding Course, Curriculum, Syllabus and Credit System as well as different levels of transparency and flexibility in Internal and External Examination. | | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | | |
| Plan of Action | Achievements/Outcomes | |

| | |
|--|---|
| <p>Necessary initiatives are taken for implementation of NEP-2020</p> | <p>It is resolved to start Four Years Undergraduate Program (FYUGP) from the session 2023-24 under NEP-2020 in effective way and all necessary measures including training of Teaching and Non- Teaching staff are adopted for proper implementation of the same.</p> |
| <p>It has been decided in the IQAC meeting that one master time table routine for the class should be prepared in the academic year 2023-24.</p> | <p>Accordingly it has been prepared and all the concerned departments are following it.</p> |
| <p>All the teachers were urged to develop their quality of professional skills and knowledge to impart effective teaching to the students.</p> | <p>Accordingly most of teachers did FDP programs to develop the same.</p> |
| <p>All the teachers are entrusted to publish research papers/ to participate webinars, seminars, workshops, refresher course etc.</p> | <p>Few of the teachers published research papers/participated webinars, and one of them is going to publish a book very shortly.</p> |
| <p>It has been decided to implement/integrate IKS in language, culture, philosophy, history and so on.</p> | <p>Accordingly interdisciplinary/multidisciplinary subjects are included which relate and gear up the knowledge of IKS in students.</p> |
| <p>It has been decided to add or to integrate a few departmental Best Practices in the institute.</p> | <p>Accordingly two best practices are adopted by the departments of English and Assamese.</p> |
| <p>In respect of infrastructure development, IQAC resolved for increasing class rooms and one more separate toilet for Boys and Girls.</p> | <p>Accordingly these two have been done in this academic year.</p> |
| <p>It has been decided to sign a few more MoUs with organizations, institutions and industry.</p> | <p>Accordingly one new MoU has been done under Jal Jeevan Mission, Assam.</p> |

| | |
|---|--------------------|
| 13. Whether the AQAR was placed before statutory body? | Yes |
| <ul style="list-style-type: none"> Name of the statutory body | |
| Name | Date of meeting(s) |
| Governing Body | 16/12/2024 |
| 14. Whether institutional data submitted to AISHE | |
| Year | Date of Submission |
| 2024 | 02/02/2024 |
| 15. Multidisciplinary / interdisciplinary | |
| <p>A Multidisciplinary Education, as envisaged in the NEP-2020 aims to develop social, physical, intellectual, emotional, moral, capacities of human beings in an integrated manner. A flexible curriculum will facilitate creative combinations of various disciplines. Learners will be able to choose from languages and at the time different fields. This approach to learning looks at how different disciplines can interact and overlap with each other to create a comprehensive understanding of a subject. although the Institution adheres to the Multidisciplinary/ Interdisciplinary approaches from the very inception of the CBCS System, under the Affiliating University , The college worked with new vigor and zeal in this task, after the introduction of the NEP-2020 for the utmost acquirement of the policy introduced from the session 2023-24. The College has only one Stream-Arts and is offering to the students to choose any subject from Arts as per CBCS System from 2019 and NEP-2020 from 2023. The college has taken different initiatives to orient the students with the new education policy 2020. Departmental seminars , workshop programmes on NEP 2020 etc at different time in respect of courses , curriculum , syllabus, credits, internal vs external examination and so on.</p> | |
| 16. Academic bank of credits (ABC): | |
| <p>Academic Bank of Credits (ABC): The Academic Bank of Credits is referred to as ABC in short, is a virtual mechanism that will deal with the credits earned by the students of Higher Education Institutions in India and which are recognized by the University Grants Commission (UGC). As per the guidelines and notifications from the Govt. of Assam, the Institution has introduced this</p> | |

NEP-2020 from the Session 2023-24. Thus as a part of NEP-2020, the ABC (Academic Bank of Credits) also been adopted by the College under the SAMARTH Portal, Govt. of Assam. At present all the First Year Four Years UG Programme Students regiterd themselves with ABC (Academic Bank of Credits) as per instruction of the Gauhati University, the Affiliating University of the Institution.

17.Skill development:

NEP-2020 seeks to create an education system that is inclusive of all social groups, include those from economically disadvantaged backgrounds. It aims to develop skills in students that are relevant to the modern world and the jobs of the future. NEP recognizes life skills as essential competencies that enable individuals to effectively deal with the challenges of everyday life. these skills encompass communication, critical thinking, problem solving, decision making, empathy and interpersonal skills. the affiliating University has introduced various skills enhancement, Value Added and Multidisciplinary Courses for creating better opportunities among the students in the job/ service factor. So the Institute is offering all skill enhancement and Value Added Multidisciplinary Courses as prescribed by its affiliating University, the Gauhati University, Assam. The College is also encouraging the students for job oriented skill development programmes from time to time. Moreover, the various Cells and Committees under IQAC, Alhaz Sunai Bibi Choudhury College, conducted some Awareness and Carrier Guidance Programme to orient the students to work hard for the development of their skill and expertise level in the present scenario. During the session 2022-23, the College has initiated various Add-On Certificate Courses with a great effort to orient the students with the Skill Based Education. The premier departments that started above mentioned Add-On Courses are as follows- Assamese (Certificate Course on Assamese DTP), English (Certificate Course on Communicative Language Learning) , Education (Certificate Course on Plant and Nursery Management), Philosophy (Certificate Course on Cutting and Weaving).

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institute has 3 (three) communicative languages viz, Assamese, English and Hindi. All the Departments arrange Lectures, Talks and Workshops on various occasions from time to time and every Department offer their co-operation on others' Departmental activity. Hence, a good relation and integration has been developed among all the communities irrespective of their mother tongue within the Institution, which has a good effect on the entire locality.

Moreover, the Webinars on various languages, literature and culture arranged by various language Departments of College, attended by various community people of the entire state, which contributes to some extent to nation building. Awareness programme on Yoga is frequently held and also Certificate Courses in traditional language Assamese Vedic Cultural song "Borgeet" is being introduced, which is promoting Indian Knowledge System. Further, very recently the Institute has organized "Bhasha Gaurav Saptah" to celebrate state's linguistic diversity. The celebration of the said event hugely influenced the students as well as the teachers and it takes pride and ecstasy while recognizing the Assamese Language as a Classical Language by the Centre and the honour the state's rich linguistic diversity. The Institute further organizes various events to further promote the richness of the state's linguistic heritage. In language and literature courses, many contents are enriched with Vedic and Ancient Indian Tradition, Civilization, cultural etc. In the syllabus of Assamese Language and Literature, a major portion is covered by studies on Vaishnava saint Sri Sri Sankardeva's creation, viz, Borgeet, Namghosa, Kirtana, Ankia Bhauna (Vaishnava Drama), Veda- Vedanta etc. Gandhian thoughts and studies, swami Vivekananda and his philosophy are also related to Indian Knowledge System. In the syllabus of Political Science and Economics, Indian knowledge System Courses like Arthashastra of Chanakya allies Koutilya, Rajdharma of Vedvyas, Gandhian philosophy, Gandhian economy etc. played an integral part in course curriculum. In the syllabus of Philosophy, the Vedic Systems of Indian Philosophy and Culture etc. enriched the Indian Knowledge System. In the syllabus of History, studies in Vedic Indian Civilizations, studies in ancient Indian History and Civilization, medieval studies of Indian states, its arts and culture, sacrifices etc. enriched the Indian knowledge System studies. Thus, the Institute played an integral part in practice and promotion on Indian Knowledge System.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based education (OBE) is an education in which an emphasis placed on a clearly articulated idea by what the students are expected to know and be able to do, that is what skills and knowledge the need to have, when they leave the Institution. It creates a clear expectation of results that students must achieve. Here the outcomes includes skills, knowledge and attitude. OBE empowers students to choose what they would like to study and how they would like to study it. The Institution had already adopted Outcome Based Education (OBE) as the syllabi prescribed by the affiliating University under CBCS system is already in synchronous with the expectation of the programme and the desired skills and

knowledge to be inculcated in the learners. The Institution is planning to organize workshops and Faculty Development Programmes in order to develop materials for OBE. Collecting data from the outcomes, like percentage of placements opting higher studies and clearing different competitive exams, through feedback the Institution tries to ascertain its focus on OBE. Further, the Institute took initiatives to offer job oriented skill development courses from time to time.

20.Distance education/online education:

Distance Education/ Online education: The Institution provides also online classes social media like Whatsapp Groups, Google Meet Classroom, sometimes Webinars are taken for both teachers and students. The fact is that the Institution is not financially sound one and till now Assam Govt. has not provided any fund. Due to the lack of infrastucture, we still unable to introduce any Post Graduate Programmes. Ther are no smart class rooms, sufficient desk-bench, digital online classroom to continue or integrate online education. We are sorry to inform that only we could provide the minimum facility to our students like hard copy materials, notes and lecture method classes. And our concerned departments logged in Whatsapp Groups to provide sufficient materials and sometimes also Google Meet Classes to students.

Extended Profile

1.Programme

| | |
|--|-----|
| 1.1 | 182 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|------------------------------------|-----|
| 2.1 | 310 |
| Number of students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|-----|----|
| 2.2 | 43 |
|-----|----|

| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | | |
|--|--|---------------------------|
| File Description | | Documents |
| Data Template | | View File |
| 2.3 Number of outgoing/ final year students during the year | | 64 |
| File Description | | Documents |
| Data Template | | View File |
| 3.Academic | | |
| 3.1 Number of full time teachers during the year | | 23 |
| File Description | | Documents |
| Data Template | | View File |
| 3.2 Number of Sanctioned posts during the year | | 23 |
| File Description | | Documents |
| Data Template | | View File |
| 4.Institution | | |
| 4.1 Total number of Classrooms and Seminar halls | | 9 |
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | | 1945042.82 |
| 4.3 Total number of computers on campus for academic purposes | | 4 |
| Part B | | |
| CURRICULAR ASPECTS | | |

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Alhaz Sunai Bibi Choudhury College is affiliated to Gauhati University, Assam and it follows the Syllabus, Academic Calendar and Guidelines framed by the said University. The College has been following a well-planned curriculum delivery system. It has an Academic Committee which formulates and ensures curriculum planning in association with Management and IQAC, Alhaz Sunai Bibi Choudhury College. The Academic Committee of the Institution prepares a prospectus so that the students can acquaint themselves with the curriculum and other relevant information such as notifications related to form-fill up admission, examination etc. by accessing the College Website as well as the notice board. The Academic Committee of the Institution prepares central class routine, academic calendar, internal examination schedule and so on. For the slow learners and the advance learner students, decision of clearing their doubts and queries, there is a provision for additional remedial, tutorial and practical classes arranged by the concerned Departments. Sessional Examinations, Group Discussions, Presentation on Course Contents are conducted as a part of Internal Assessment and for the overall development of the students. Departments conduct Departmental Meetings at regular intervals to analyze the progress of the course and discuss other important issues concerning the students, departments and the College.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://asbcc.ac.in/ |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each session, our parent University notifies an Academic Calendar for all the Programmes which contains the date of commencement of classes, last working day of the semester, internships and schedule and dates for Sessional and End Semester Examinations. Our College follows the Academic Calendar issued by Gauhati University strictly and plans all its activities including the conduct of final Semester Examination, Internal Examination, Field Study, Project Work etc.

The Academic Calendar issued by the parent University helps the teachers to plan their classes, academic activities, co-curricular activities etc. Departments Heads closely supervise and monitor the completion of the syllabus of each semester as per the syllabus prepared by the University. The College conducts Sessional Examination (Internal Evaluation) as per affiliating University i.e. Gauhati University regulations, which is notified in Notice Board, College Website of the Institution.

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://asbcc.ac.in/ |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

23

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

243

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

123

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute follows curriculum prescribed the University and it integrates various socially relevant Cross- Cutting issues like

Ethics, Human Values, Environment etc. across UG Programmes to sensitize the students . Climate change, Environmental Studies are made compulsory subjects for all the students in the Degree Level. The college has a Women Cell which organizes special lectures, workshop to promote gender equality and sensitize the students, staff and the local community on gender issues involving local communities from neighboring areas of the Institution. Every academic year the Institution also conducts student Induction program in which Cross-cutting issues like human values and professional ethics are addressed. The issues of environment and sustainability are addressed through the course 'Environmental Studies' offered to the FYUGP First Semester students. Through this course students are sensitized to ecological and environmental issues connected with land, air, and water with awareness sustainable development. Apart from the above the Institute organizes various awareness and activities on Cross-Cutting issues with the support of external organizations and experts. The health awareness programs like Red Ribbon Day, World Aids day, Free Eye Check Up camp etc. play vital role in promoting inclusive environment towards regional and socio -economic diversities among students.

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

201

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | No File Uploaded |

| | |
|--|---|
| 1.4.2 - Feedback process of the Institution may be classified as follows | C. Feedback collected and analyzed |
| File Description | Documents |
| Upload any additional information | View File |
| URL for feedback report | https://docs.google.com/spreadsheets/d/1JGpx9ocG6zBI7O_YMjdNRH1-mLayhi28BG7349WC0mg/edit?resourcekey=&gid=1386152663#gid=1386152663 |
| TEACHING-LEARNING AND EVALUATION | |
| 2.1 - Student Enrollment and Profile | |
| 2.1.1 - Enrolment Number Number of students admitted during the year | |
| 2.1.1.1 - Number of sanctioned seats during the year | |
| 350 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |
| 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats) | |
| 2.1.2.1 - Number of actual students admitted from the reserved categories during the year | |
| 43 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |
| 2.2 - Catering to Student Diversity | |
| 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners | |
| The Departments use monitoring and mentoring to keep track of slow learners and keep special attention for their development and also | |

took special care for advance learners too with extra personal counseling regarding their studies. The concerned Departments identify the slow learners based on the particular students performance in the Sessional Examinations, Home Assignments, Group Discussions etc. The Departments also arrange the Remedial Classes to meet the requirements. The College has a mentoring system where one teacher is assigned to each group to look after the individual academic problems. Further each Departments took special care for slow learners and encourage the slow learners by delivering motivational speech, by taking extra classes, by providing some notes if necessary. To gain experience and knowledge students are encouraged to attend all kinds of programs conducted by the Institution. Different Add-On Courses also benefit the learners in practical life. Library of our college caters to the needs of both the slow and advanced learners.

| File Description | Documents |
|-----------------------------------|---|
| Link for additional Information | https://asbcc.ac.in/ |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 310 | 23 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution undertakes student centric methods. These are as follows:

- **Project method:** The project work stimulates student interest on the subject and provide student an opportunities of freedom of thoughts and free exchange of different views. As per the requirement of the syllabi, the project work is done in supervision for the students.
- **Interactive method:** The faculty members make learning

interactive by motivating students through participation in group discussion, departmental quiz, educational games and discussion on current affairs.

- **Group learning method:** Group learning method is now being adopted through whatsapp group. The departments of the college organizes group discussion among the students for the better understanding of the subject and on different relevant issues.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional information | https://asbcc.ac.in/ |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Because of poor infrastructure and finance the institute is still not able fully to provide ICT enable classrooms, language lab, Smart Classrooms etc. In respect of any especial class or any other event related to the academic, the Institute somehow manage ICT equipments to support the faculty members and the students.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://asbcc.ac.in/ |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

23

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A transparent and robust Internal Assessment mechanism is one that is clear, open, reliable and ensures that students performance is evaluated accurately.

The College has transparent and robust evaluation process in terms of frequency and variety. In order ensure transparency in Internal Assessment, the system of internal assessment is communicated with the students well in time. The principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Continuous evaluation is made through group discussion, unit test, assignment submission, field work, quiz competition. The Institute has an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as member, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://asbcc.ac.in/ |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college follows strictly guidelines and rules issued by the affiliating University while conducting internal examinations.

- An Institute level: The examination committee takes full responsibility while conducting internal examination. In internal examination if any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the

students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made.

- If a student is not satisfied with the marks awarded even after result by the teacher he may appeal the same to the HoD of concerned department. Students are counseled by the faculty mentor and remedial classes are conducted for the students who have failed in the examination.
- At University level: If students have grievances related to evaluation of University answer scripts it is intimated to the subject handling faculty and Head of the Department if necessary for further action.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://asbcc.ac.in/ |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- The college has clearly stated learning outcomes of the Programs and Courses offering in the college and the following mechanism is followed to communicate the learning outcomes to the teachers and students.
- Hard Copy of syllabi and the Program learning outcomes are available in the college / departments for ready reference to the teachers and students.
- Learning outcomes of the and courses are highlighted and made aware to the students and teachers in the induction ceremony/ orientation Program at the beginning of the session.
- The importance of the learning outcomes has been discussed and communicated to the teachers in staff meeting and IQAC meeting.

| File Description | Documents |
|--|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://asbcc.ac.in/ |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Our institute is affiliated to Gauhati University, Assam, India. We offered UG courses under the faculty of Arts. For these programs and courses, the institute follows the curriculum designed by our affiliated university.
- The program outcomes, programs specific outcome and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion of the classroom.
- We took utmost care of measuring the level of attainment of PO's, PSO's and CO's and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stockholders in this respect and try to take necessary steps accordingly.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://asbcc.ac.in/ |

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****64**

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | https://asbcc.ac.in/ |

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://docs.google.com/forms/d/1oq1H3k3Bp2Ax_vN4143L1pVZiOAHol2dPkE

[E_4NPhNc/edit](#)**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

1

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the student towards community needs. The students of our college actively participate in

social service activities leading to their overall development. The Institute organizes different programs addressing social issues which include cleanliness, tree plantation, water conservation, superstition and social evils, communicative language learning, women empowerment, aids awareness, free health check up camp and plastic eradication etc.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helps in cultivating hidden personality of students and created awareness among students.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asbcc.ac.in/ |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1350

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

16

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | No File Uploaded |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college was established in the year 1997 which is comprised of 12 bighas of land to provide the minimum level of equipped academic ambience. Our institute, of course not having sufficient conventional classrooms due to the poor finance as it has not still achieved any govt. fund , Assam. A planning committee is specially entrusted to plan, execute and evaluate the infrastructural requirements.

- **Classroom facilities:** There are in total 9 classrooms, equipped with Wi Fi facility to enable effective teaching learning experiences. The classrooms are sufficiently spacious, hygienic and well ventilated and equipped with white board and furniture. The college has only a common teachers' room.
- **Laboratory facilities:** Department of education maintains a simple laboratory. There are total 5 computers in the college.
- **Other facilities:** Separate room allotted for IQAC and examination branch. Canteen service for the staff and students, a good number of filters are there for providing pure drinking water in the campus. One big hostel is for girls which is under the process of completion. Toilets facilities are available for both teachers and students. Girls' common room is available for girls.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://asbcc.ac.in/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural facilities: Our college encourages cultural activities program among the students. We believe in the role of these activities in the personality development. The college runs the cultural activities through the Cultural Cell which looks into all the cultural activities. The college encourages practice of traditional song and dance forms of Assam. The college has participated actively in the cultural procession of traditional rally and Bihu festival. The minimum cultural items are available in the college.

Sports facilities: Our institute could provide the minimum level of sport facilities. It has a spacious play ground for football and cricket and other outdoor activities. There is Badminton court and equipments. There are sports items like sportswear and kits for players.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://asbcc.ac.in/ |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

0

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://asbcc.ac.in/ |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

255329.46

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sayed Abdul Malik central library is situated in the ground floor of the main campus. The library is comprised of 2284 books and seating capacity of 20 students and 10 for teacher-faculties. Our library is fully automated with the latest library management software solution KOHA and it provides a reader friendly interface for searching resources in the library.

- Name of ILMS software: KOHA
- Nature of automation: Partially
- Server version: 21.05.15.000
- Year of the Automation: 2022

Features of KOHA:

- KOHA is a web OPAC integrated library system (ILS)
- User friendly search facility
- KOHA's online Public Access Catalogue, circulation management and self check out interfaces are based on updated technology

Library section:

- Periodical section
- Book Collection-Subject wise-DDC-Dewey Decimal Classification, Edition 2023'
- Reprography section-print, photocopy and scan.
- Reading hall for students and staff separately.

Library Service:

- Computerized issue/Return, Renewal
- Reference Service.
- Orientation program for new members.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | https://asbcc.ac.in/ |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7017

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has always given priority for up gradation of IT facilities. Regular updating is done in facilities at institute level.

Internet connection: The institute regularly updates the internet connection every year if necessary and as of now, the available internet bandwidth is 5 mbps provided by Railwire Broadband.

LCD Projector: Upgrading of IT is seen in teaching learning process, have been intermittently replaced by LCD.

The institute is also in the process of automating all its Manual works in various departments like Accounts, Administration, Library, Admission, Record room etc. Enterprise Resource Planning is an online portal and mobile app that enables parents/ students/ staff access to information regarding the students progress in the college

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://asbcc.ac.in/ |

4.3.2 - Number of Computers

04

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | No File Uploaded |

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1389713.36

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has an established mechanism for maintenance and utilization of classroom, computers equipment and laboratories in the campus. A dynamic Planning Body is working in the campus to complete the major drawbacks in the infrastructural, co-curricular and extra-curricular domains. The Planning body of the institute constituted of Planning Committee, Building Committee, Purchase Committee and Library advisory Committee constantly evaluates the requirements of the institute.

- The college deal with OZO Soft.
- The IT infrastructure of the institute comprises of 5 computers and 1 projector.
- The library is automated with KOHA software.
- Use of learning management system like Google classroom.
- The institute has a Website and active social media platform like Facebook, Whatsapp group.
- Streaming of important events in social media.
- The college has 2 photo copier machines which are dedicatedly use for the teachers, employees and the students.
- The institution uses Google Meet, Zoom Cloud etc. online conferences.
- The college has developed a portal for online admission.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://asbcc.ac.in/ |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

12

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

D. 1 of the above

| File Description | Documents |
|---|---|
| Link to institutional website | https://asbcc.ac.in/ |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

| 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
|---|---------------------------|
| 0 | |
| 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | |
| 0 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |
| 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees | A. All of the above |
| File Description | Documents |
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | View File |
| 5.2 - Student Progression | |
| 5.2.1 - Number of placement of outgoing students during the year | |
| 5.2.1.1 - Number of outgoing students placed during the year | |

0

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

12

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Alhaz Sunai Bibi Choudhury College has a students association having 9 port folios with 1 president, vice president, general secretary and other specific secretaries. The bodies formulate and executed their power and functions to cater the needs of students in the field of sports, cultures, student welfare and academic activities in consultation with the concerned authorities. The students elected body has their own funds and prepares their budget for necessary expenditure. The following cells of the college are represented by the students in its execution.

- Anti Ragging Cell.
- Cultural Development Cell
- Discipline Maintenance Cell
- Games and Sports Development Cell
- Girls Common Room Development Cell
- Internal Complaint Committee
- Students Welfare Cell
- Women Cell

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asbcc.ac.in/ |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Alhaz Sunai Bibi Choudhury College has been actively working as an integral part of the institution. It has got registration on. The institute has dynamic Alumni, who are working in different parts of the country and the Association is playing the key role in maintaining a nexus among them.

- The Alumni Association organizes its meetings annually within the campus. They actively participate in various cultural activities organized within the campus.
- They also held in the continuous evaluation and up gradation of the physical facilities of the campus by submission of their feedbacks. Their vies are always considered for introspection of different activities conducted by the institution.
- The Alumni of our college frequently visit our college and communicate with the staff on whatsapp or any other social media.
- The Alumni of Alhaz Sunai Bibi Choudhury College participate in the core committee meetings of IQAC.
- The Alumni of Alhaz Sunai Bibi Choudhury College have contributed to the college by plantation drives in the campus.

After all the Alumni of our college is polite bondage between the institution and the Alumni, they are polite, obedient, active and praiseworthy, though they belong to Muslim Minority backward area surrounded and engulfed by poverty.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asbcc.ac.in/ |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institutional Governance, Mechanism and Policies:

- Alhaz Sunai Bibi Choudhury College is established in a rural area with the vision to provide quality education to the poor rural students for transforming the lives of the rural masses.
- The college aims to fulfill the academic requirement of everyone irrespective of caste, creed. It aims at enhancing collaboration among schools, organizations and other leading institution with a view to provide opportunities to the students for higher studies.

Governance Mechanism:

- The governing body is the supreme body in respect of framing the policies.
- The President of the governing body is always renowned educationist and works as a chief trustee. He is assisted by the Principal as the ex-officio secretary of the governing body.
- The governing body gives required directions to the Principal

to execute the plans according to the mission and vision of the college.

Committees and Cells:

For providing an effective administration in the campus the principle of subsidiary maintenance is applied at different levels. It intends to distribute authority and power from the top to the grass root level. The committees and cells are working in the college to execute different plans.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asbcc.ac.in/ |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Committees and Cells:

For providing an effective administration in the campus the principle of subsidiary maintenance is applied at different levels. It intends to distribute authority and power from the top to the grass root level. The committees and cells are working in the college to execute different plans. The teachers and students cooperate each other for effective implementation of the prospective plan at each level and sphere of activity. Even the Non-teaching staff members also take part in the activities.

The college conducts extracurricular activities and events like Annual College Week Festival, Freshmen Social Ceremony, Cleanliness drive, and these are actively monitored by the coordinators of respective cells and departmental teachers. Moreover, the celebration of commemorative days and cultural events are conducted by the faculties and Non-teaching staff also. At regular intervals, staff meetings, teachers unit meeting, alumni meetings, IQAC meetings are conducted and opinions and suggestions are taken.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asbcc.ac.in/ |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC in consultation with the governing body of the college develop a strategy plan for the period 2023-24. With a view to modify the college campus with infrastructural development, the institution proposed a special strategic plan. Since our college is recently provincialized on 01/01/2021, since then we did not get yet any govt. fund from the Govt. of Assam. Therefore our institution could not take any required initiative in the field of infrastructure. Of course, we are trying our level best to make our college with sufficient infrastructure facility and as a centre of excellence in the field of academics.

- We have introduced Add-On certificate course program with a view to improve employability. Of course, in this academic year we could only continue three Add On Course certificates Programs .Various extension activities are promoted for to sensitize the neighboring community.
- Classes are taken by the faculty of members in nearby schools to motivate the school students.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://asbcc.ac.in/ |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is affiliated to Gauhati University and all activities, rules and regulations are done by following rules and regulations of UGC and State Govt.

The Governing Body: The college has an effective and well functioning, organizational structure and the prime administering authority is the governing body. The body is consist of renowned educationalist from the locality, principal, a few selected staff members, guardian members and affiliating University Representatives.

Principal: The principal who is in charge of the college is the key person having executing authority of each and every affair of the institute.

The Staff Unit: the unit takes adequate measures in implementation of the strategic plans and sometimes also takes decision in view of various affairs of the college.

Committees and Cells: For smooth functioning of the institute the administration of the college supported by number of committees and cells.

Recruitment: The initial appointments to the institute were made by the college governing body with the consolidated pay of remuneration Rs. 2000/-.

Service Rule: All the employees strictly adheres to the rules and regulations framed by the Gauhati University and finance department, Govt. of Assam.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://asbcc.ac.in/ |
| Link to Organogram of the Institution webpage | https://asbcc.ac.in/ssr/ |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following are the welfare measures taken by the institution for teaching and non teaching staff:

Leave Benefits: As per Assam Provincialized Management Service Rules, the employees of the college can avail Casual Leave, Earned Leave, Medical Leave, Child Care Leave and Maternity Leave.

Monetary Benefits: A group insurance policy exists for the permanent teaching and non teaching staff. Loan facility also available for the permanent teaching and non teaching staff of the college. The institution also provides First Aid help in need, separate departmental rooms, provisions of safe drinking water, library facility for faculty members etc. The institution is working under process towards better avenues for carrier development and progression of its faculties by organizational and international seminars, webinars and workshop etc. The institution also grants special leaves to faculties to attend various academic deliberations.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asbcc.ac.in/ |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has performance based appraisal system for the assessment of teaching and non teaching staff. The annual assessment and initiatives for recruitment and promotion are taken as per the guidelines of UGC and Directorate of Higher Education (DHE), Govt. of Assam.

Teaching Staff

1. The carrier advance skill for promotion of the teachers and librarian is subject to the academic performance indicator and performance based appraisal system.
2. The college maintains Annual Confidential Report on performance of teachers.
3. The performance of the faculty members is also evaluated through student feedback system.
4. Record of daily academic and other assigned duties are maintained by the departments.
5. Service book is also maintained.

Non Teaching Staff

All non teaching staff are also assessed through annual confidential reports and annual performance appraisal.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asbcc.ac.in/ |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has established a mechanism for conducting internal and external audit on the financial transaction every year to ensure financial compliance. The college has two tier audit system.

Internal Audit: It is conducted for every financial year by a Chartered account firm appointed by the college authority. The internal audit report is placed before the Governing Body of the college for necessary approval. Internal audit includes the auditing of all the government and no government funds as mentioned in sources of funding.

External Audit (Govt. audit): The external audit is conducted by the Directorate of audit (Local Fund) Govt. of Assam. The Directorate of audit verifies the utilization of funds received from various sources such as Central Govt, State Govt. and all other sources which include the grants received from UGC, RUSA and infrastructure development grants from Govt. of Assam etc.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asbcc.ac.in/ |
| Upload any additional information | No File Uploaded |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of funds and its optimal utilization is the core point for the development of an institution. Alhaz Sunai Bibi Choudhury College used to submit proposals to the UGC, RUSA and the state Govt. to acquire grants for development of infrastructures.

The institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Every year both internal and external audit is done. On behalf of the Principal of the college, the Head Accountant maintains the funds. The internal Audit report is placed before the Governing Body of the college for necessary approval.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asbcc.ac.in/ |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC, Alhaz Sunai Bibi Choudhury College took the following measures for quality development of the institution during the session 2023-24.

The IQAC conducts its meeting regularly and analysed various measures for overall development of the institution and suggest regularly to the authority to take measures for overall development of the institution.

In initiatives of IQAC, the institute conducted green and energy

audit. Under the supervision of IQAC a few MoUs have been done for the academic year 2023-24. Two new Departmental Best Practices have been introduced in the year. Proposals are in progress to open PG Courses and the latest recommendations given by NAAC are under in process. Publication of a multi disciplinary research journal is in progress. IQAC encouraged the teacher faculty to participate different quality development programs like FDP, Refreshers Course, Orientation Course.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asbcc.ac.in/ |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, Alhaz Sunai Bibi Choudhury College took the following measures for quality development of the college.

- In initiative of IQAC, Alhaz Sunai Bibi Choudhury College, an Academic Committee is reconstituted during the year 2023-24, which is responsible for academic planning, curriculum planning, curriculum enrichment and to handle any other academic matters as necessary.
- The academic committee of the institution prepares prospectus, class routine and prepares strategies for curriculum development. Further, the IQAC prescribe suggestions to academic committee for academic upliftment and the academic committee after discussion execute the same.
- In every year, the head of the institution convene joint meeting of IQAC and academic committee and took resolutions regarding academic enrichment as need of time. All strategies regarding teaching learning and evaluation are suggested by IQAC and the same are executed by the academic committee of the college.
- In consultation with academic committee, IQAC reviews the teaching learning process, structures and methodologies of operations and learning outcomes periodically.
- The IQAC took regular student feedback and after analysis placed in academic committee for appropriate execution.
- The IQAC keeps contact with its Alumni Association and took their suggestions for smooth conduct of the institution.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://asbcc.ac.in/ |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://asbcc.ac.in/ |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The research and community development cell organized different programs/webinar on the topic gender equality to make awareness about the extent of enforcement of gender equality in reality, though there are enormous provisions against gender discrimination. On 08/03/2024, on the occasion of International Womens' day, students were given different activities like essays, quiz, debate, poster making on gender equity and women empowerment. All these kinds of activities enhanced an awareness and emphasis in details about the achievements that are acquired by many women in various corner of India. Moreover, the said institution organized programs on women health and hygiene, child marriage, Beti Bachau Beti Padau

etc. which encourage the female gender of the community.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | Annual gender sensitization action plan: • To create and propagate a safe, secure and healthy environment to achieve gender equity. • To conduct induction and orientation programs for the students to promote gender sensitization. • Promoting activities pertaining to health, cleanliness, personal Hygiene and Nutrition. • Addressing issues like depression, frustration arising out of failures through counseling sessions of the expert. |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Specific facilities: • A free fair counseling session for women empowerment. • Separate common rooms for girls students. • Separate toilets for girls students and female teacher staff. |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College signed a MoU with Lanka Municipal Board for disposal of plastic and solid waste. Further following measures are adopted for waste management.

Solid Waste Management: The college has plastic Bank provided by Lanka Municipality Corporation where majority of plastic waste are

kept which later handed over to Municipality. Further the college has also a place on its campus where the solid waste materials are disposed. Keeping this in view, the college also manages its solid waste management system.

Liquid Waste Management: There is no major biomedical waste in the college.

E-waste Management: There is no major E-waste in college and the little E-waste gathered from electronics goods are burn out.

Waste Recycling system: There is no system waste recycling in the college. However, there is rain water harvesting system in the college, where the major portion of rain water collected in building shade which is helpful for watering the plants in the college.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | https://drive.google.com/drive/folders/1QT7b2z8XsigK0FduFsurw4nmIciLfZDM?usp=drive_link |
| Any other relevant information | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles

C. Any 2 of the above

2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

| File Description | Documents |
|--|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has taken different initiatives like different programs to promote better education, economic upliftment of communal harmony. It has organized different offline programs like Rabha Sangeet, Death anniversary of Dr. Bhupen Hazarika, Mahapurush Sankardev, Bir Lachit Divas, Bir Chilarai Divas, Miladun Nabi etc. in order to promote regional thoughts for the society and all the members of the institute. Different outreach programs on Superstitions and Social Evils also empowers the community from the dire condition in the field of economic, religion, political and cultural issues. Moreover, many institutional level events are celebrated in college campus namely celebration of Independence Day, National Voters day, Constitutional Day, World Aids Day, Republic Day which promote communal harmony and tolerance, cultural, religious and regional integrity.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In the very front of the institution the values and activities of the institution has been mentioned for all the members of the institution. The college celebrates the Independence Day and Republic Day vigorously, Sangbidhan Divas, Ekta Divas and

Constitutional Day were deliberated and students have participated the different activities like debate completion, quiz competition, essay competition etc. which enhance students awareness toward constitutional obligations, duties, rights and values and responsibilities of citizens. The institution has organized student centric activities like election among the student union, quiz competition which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship along with enhancing their self confidence, self motivation, self knowledge etc. The women cell of the institution continues activities to promote Gender Sensitization, Women Security and development of women empowerment within and outside the institution.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and

festivals

In the very front of the institution the values and activities of the institution has been mentioned for all the members of the institution. The college celebrates the Independence Day and Republic Day vigorously, Sangbidhan Divas, Ekta Divas and Constitutional Day were deliberated and students have participated the different activities like debate completion, quiz competition, essay competition etc. which enhance students awareness toward constitutional obligations, duties, rights and values and responsibilities of citizens. The institution has organized student centric activities like election among the student union, quiz competition which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship along with enhancing their self confidence, self motivation, self knowledge etc. The women cell of the institution continues activities to promote Gender Sensitization, Women Security and development of women empowerment within and outside the institution. Moreover, under the supervision of IQAC the institute conducts various outreach programs like Superstitions and Social Evils, Child marriage, Women health and hygiene and at the same time all the concerned departments observed national international days like World Language Day, World Philosophy Day, World Environment Day, World Aids Day etc.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of the practice: "explore the different species of Bamboos and Plants and preserve the species in environment".

The Context: The college has carefully observed the people of entire Udali, locality have been transmitting their unique knowledge to plant and nursery management. The college has taken a research work

on "Identifying the different species of Bamboo and Plants" under the supervision of Dr. Rahmat Ali Laskar, Proprietor, Bio- Diversity Conservation and Research Centre, Nakhuti.

Best Practice 2

Title of the Practice: "Extension Service to the Adopted Village"

Objectives of the Practice:

To encourage the students to additional responsibilities of social life to show them the knowledge and experiences of some personalities who are contributing to society by their special working specific areas of society.

In 2022 the college adopted a village named Long Mailu Gaon under Lumding Forest Area, Lumding. Since then the college has been relentlessly working on the overall development of the village by organizing various camps, interactive sessions, activities and visits by the students and teachers. As a part of its community service program, Alhaz Sunai Bibi Choudhury College has undertaken plantation program to support the employability of the youths and entire community.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | No File Uploaded |
| Any other relevant information | View File |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute since been located in the rural minority dominated area, it has been uphill task to educate particularly the female gender as most of the muslim community often preferred their daughters to get early marriage, because of their poor financial status. Therefore, the said institute has taken different initiatives through its teaching-learning both formally and informally, inside vs outside the premises so that the female gender of the community be alert of their rights to education. In this way our institute frequently organizing different awareness programs like child marriage, infanticide, superstitions and social evils,

women health and hygiene, women education, gender equity etc. with a view to increase the enrolment of female students in the college. Hopefully we have been succeeded in our plan and still striving for more. According to the academic report for the year 2023-24, 80% girls has been enrolled in the institute out of which we take pride and glide with ecstasy. In short, the institution perpetually strives for all round development of women in the society. This is the distinctive priority performance of the institution.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

Since, our mission is "Education is the Mother of Leadership". So, we are striving for our best achieve this mission and make this institution a remarkable institute in the district of Hojai. Hence, every academic year usually we strive for some specific plans for future development of the college in the field of holistic development of the learners as well for the community.

- To introduce a bridge course in the institution.
- To introduce PG courses in the institution.
- To employ a permanent computer operator.
- To upgrade the centre library into digital one.
- To increase the faculty members in the posts as needed.
- To upgrade the infrastructure of the institution.